

GOVERNMENT POLYTECHNIC, DHULE.



Vidyanagri, Deopur, Dhule -424005

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Email ID :- stores.gpdhule@demaharashtra.gov.in

office.gpdhule@demaharashtra.gov.in

Website : gpdhule.org.in

ENQUIRY NO:- GPD/CS/FA/ 2017-18/

3744

ENQUIRY LETTER

Date :- 29-11-2017

To,

SHRI.S.P. ARUTWAR, LECTURER IN COMPUTER DEPARTMENT, GOVT.POLYTECHNIC,DHULE
FOR UPLOADING THE ENQUIRY ON INSTITUTE WEBSITE AND ACKNOWLEDGE THE SAME TO
CENTRAL STORES

Sub:-Quotation for Fire Audit of Govt.Polytechnic, Dhule

Gentleman,

You are requested to quote your most competitive rates for Fire Audit of this Institute . You may depute your representative to visit this institute for the survey of Fire Audit (only in working days and working hours). Accordingly Please inform this office prior regarding your visit date to this institute . The quotation should be sent in a sealed envelope/cover and marked as "Quotation for Fire Audit " along with the Reference no ,date of the enquiry, due date and should reach this office not later than (Due date) :- 19-12-17 . Thereafter the late quotations shall not be considered. You may depute your authorized representatives who wish to be present during the time of opening of quotation on Date :- 20-12-17

THE FOLLOWING TERMS & CONDITIONS MAY PLEASE BE NOTED IN THIS CONNECTION WHILE SENDING YOUR QUOTATION.

' QUOTATIONS OF ONLY APPROVED AUTHORIZED AGENCIES SHALL BE ACCEPTED '

A. REGARDING MATERIALS.

- 1.) Mention your PAN NUMBER and attach your GST ACKNOWLEDGEMENT with your quotation , else your quotation would be strictly rejected.
- 2.) Please note that the quotation must be strictly quoted only as per our specifications and terms and conditions as below else shall not be considered.
- 3.) Quote your most competitive rates on your original letter head of your firms name as per our required detailed specification items only.
- 4.) The trade mark and the quality of origin (confirming to ISI specifications should be offered.) must be specified clearly. Manufacturer's name /Its origin , Make and Model etc should be mentioned clearly .The catalogues, technical literature and samples wherever necessary should be forwarded by the supplier along with the quotation.
- 5.) Quotations shall be rejected if found Overwriting in quotation or Quotation sent without the authorized signature etc.
- 6.) GST EXTRA ,if applicable, should specifically be mentioned in quotation which shall be as per latest Govt. Rules.
- 7.) Rates you quote must be Inclusive of all freight, packing forwarding insurance charges to the Central Stores Govt. Polytechnic, Dhule.
- 8.) Immediately after delivery of goods, the supplier should send his team of expert for Demonstration/ Installation/ Commissioning/Erection/Testing and Checking which shall be carried out free of cost at Govt.Polytechnic, Dhule.
- 9.) The amount of TDS shall be deducted from your total bill amount as per Govt. rules and procedures.
- 10.) If you want you may depute your representative on above mentioned opening date. Later, no excuses shall be entertained thereafter by this Institute and the same shall be opened before the Institute's purchase committee members, this shall please be noted .
- 11.) The undersigned reserves the right to alter /amend any terms without prior reference to the supplier and ordering part quantities without assigning reasons and the supplier shall supply the ordered quantity at accepted rates.
- 12.) The Rates quoted in the quotation is not subject to negotiation ,Hence make sure you quote your most competitive rates in your quotation.

B. VALIDITY OF THE QUOTATIONS:- The quotation must remain valid for a minimum period of six months from our due date of quotation.

C. INSURANCE :- The material will have to be insured for transit risk with the Government insurance finance fund, finance department, Mumbai and not with any other company.

D. DELIVERY TERMS AND PENALTY TERMS :-


Rates should be free delivery of the material ordered at Central stores, Govt. Polytechnic, Dhule within the stipulated period mentioned in purchase order. Thereafter 0.5% penalty shall be charged on per week from the total amount for delay of supply to stores.

E. Warranty clause must be mentioned separately in quotation. The supplier shall ensure that all service calls will be attended by him/his authorized service provider promptly within the warranty period and even after the warranty period is over.

F. PAYMENT TERMS :-

1. No advance payment is permissible.
2. Every case will be taken to clear up the bills in a lease possible period, if acceptable material to the agreed specifications mentioned in the purchase order must be supplied immediately without any delay.
3. Dispatched documents must be sent directly to this office and not through any bankers.
4. Material will be strictly rejected if not found as per purchase order specifications and the same will be returned to your firm at your own cost.

> The undersigned reserves the rights to reject any or all quotations without assigning any reasons therefore


PRINCIPAL,
GOVT.POLYTECHNIC,DHULE.