

- The two envelopes should be sealed with a mention of the type of envelope (technical/ Financial), Reference no., Date of opening the quotation on the front side of the envelope. These two envelopes should be sealed in a third envelope by giving heading “**Quotation for supply of AUTOMOBILE EQUIPMENTS**” and writing complete address of the undersigned.
- The quotations should reach the undersigned on or before date **09.02.2018**
- The material will be checked at this institute.
- Prices should be quoted F.O.R Institute (Govt.Polytechnic Dhule) and no extra charges will be paid for cartage, packing etc. for the material rejected and replaced
- Quotations will be opened at **11:00 AM** on date **10.02.2018**
- Rates should be valid for 6 months from the date of confirmation letter.
- Materials should be quoted for standard makes and minimum pkgs.
- Delivery to the consignee has to be effected within 02 weeks from the date of issue of purchase order. Also the undersigned reserves the rights to reject the same if the delivery of the stores is delayed beyond the stipulated period.
- Immediately after delivery of goods, the supplier must send his team of expert for Demonstration/ Installation/ Commissioning/Erection/Testing and Checking which shall be carried out free of cost at Govt.Polytechnic, Dhule and also the material required for testing should be carried for demonstration.
- Prior information for delivery of goods as well as for Demonstration/ Installation/ Commissioning/Erection/Testing and checking should be communicated .
- No advance payment is permissible.
- Every case will be taken to clear up the bills in a lease possible period, if acceptable material to the agreed specifications mentioned in the purchase order must be supplied immediately without any delay.
- Dispatched documents must be sent directly to this office and not through any bankers.
- Material will be strictly rejected if not found as per purchase order specifications and the same will be returned to your firm at your own cost.
- Warranty clause must be mentioned separately in quotation. The supplier shall ensure that all service calls will be attended by him/his authorized service provider promptly within the warranty period and even after the warranty period is over.
- The undersigned reserves the right to alter /amend any terms without prior reference to the supplier and ordering part quantities without assigning reasons and the supplier shall supply the ordered quantity at accepted rates.
- The undersigned reserves the right to accept or reject any offer or all offers without assigning any reason thereof.


(R.K.CHAUDHARI)

PRINCIPAL
GOVT.POLYTECHNIC,DHULE

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